Grant Application Guidelines – 2020
Call for projects

ALIPH offers two types of grants:
• Calls for projects,
• Ongoing grant requests for emergency relief actions.

This document serves as guidance for applicants wishing to submit a project in support of the protection of cultural heritage in conflict areas. These guidelines will help you determine if and how you should apply for a grant through our call for projects.

All applications must be submitted through our online platform.

What is ALIPH?

Based in Geneva, ALIPH is a non-profit foundation that has been granted the status of an international organization, to contribute to the protection of cultural heritage in conflict areas. It is a unique global initiative gathering public and private funders created to financially support initiatives that concern prevention, protection and rehabilitation of cultural heritage threatened or damaged by conflict. ALIPH will prioritize concrete projects with a direct impact on the ground. To learn more about our mission, visit our website.

We will aim at selecting projects that reaffirm the founding principles of ALIPH, including the belief that protecting heritage in conflict areas should contribute to reinforcing values such as peace and reconciliation, international solidarity, social cohesion and living together, cultural diversity, education and capacity building, local and sustainable development, and gender equality.

Areas of intervention

ALIPH wishes to intervene worldwide, wherever applicants consider and can document that heritage is at risk due to conflict. The notion of conflict is interpreted from a broad perspective to encompass interstate conflicts, civil wars, asymmetrical conflicts, terrorism, violent unrest and other sudden disruptions that lead to instability. Applicants must demonstrate that the heritage targeted was damaged because of conflict, is threatened by conflict or suffered collateral damage from conflict.

In keeping with this conception, ALIPH is also willing to support a large notion of what represents cultural heritage, tangible but also intangible. The applicants will be asked to demonstrate the significance and value for local populations or communities of the cultural heritage targeted by the grant.

Purpose

Through its call for projects, ALIPH will study proposals and select the most sustainable and relevant projects addressing critical situations and fostering deep collaboration between institutions. This call aims at identifying projects with a solid scientific ground that will achieve long-term results. For selection criteria and eligible cost, see below.
Timeline

For this call, applicants must submit their proposals before 16 March 2020, 3 p.m. CET. The final decision will be communicated to applicants by June 2020. NOTE: ALIPH may launch only one call for projects in 2020.

Amount

ALIPH did not set minimum or maximum amounts, however applicants will need to make a strong case about the value for money of the project, and a detailed description of the use of the funds through a realistic budget. The budget can cover several consecutive years if the project justifies longer term support. The budget must be submitted in USD. Proposals involving co-funding are welcome. The budget should clearly distinguish costs and activities supported by ALIPH from those supported by other actors.

Language

Proposals must be submitted in English and include an Executive Summary both in French and in English.

Eligible institutions

• Institutions in charge of the protection, conservation and promotion of cultural heritage
• International, intergovernmental, and national institutions
• Private organizations (foundation, NGO, non-profit, charity, associations, etc.)

The institutions wishing to apply will be required to justify:
• Previous experience(s) in heritage protection (including management of projects of comparable size)
• Financial stability
• Capacity to deliver the project
• Local ties and networks

NOTE: Special attention will be paid to projects led by local operators.

Eligible actions

ALIPH finances projects in three areas with specific expected outcomes.

<table>
<thead>
<tr>
<th>Type of action</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preventive protection measures</td>
<td>Mitigating the risks and lessening the damages</td>
</tr>
<tr>
<td>Emergency actions during conflicts</td>
<td>Securing cultural heritage at risk</td>
</tr>
<tr>
<td>Post-conflict actions</td>
<td>Making heritage available again for local populations (restoration, rehabilitation...)</td>
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</tbody>
</table>

In the proposal, applicants must explain how they will achieve these outcomes (i.e. specify overall aim, specific objectives and related activities) and how they will be able to measure the impacts (i.e. indicators for outcomes).
Within this wide scope of intervention, ALIPH will support the following types of actions:

- Documentation of movable, immovable or intangible heritage
- Damage assessments
- Rehabilitation plans
- Sheltering cultural goods and *in situ* protection
- Emergency stabilization measures
- Restoration work for collections, works of art or built heritage
- Rebuilding and rehabilitating monuments, museums, sites
- Capacity building
- Awareness raising activities
- Research that supports project implementation or provides actionable data
- Disaster Risk Reduction
- Other

This list is not exhaustive but represents ALIPH’s core areas of intervention in the protection of movable, immovable or intangible cultural heritage.

**Eligible costs**

- Stabilization and securing of sites, places of conservation, and collections
- Purchase of equipment and material
- Professional and expert fees
- Wages and stipend for required implementation personnel
- Field missions
- Security and risk mitigation
- Activities related to education, learning, advocacy, and local community engagement
- Activities related to communication
- Dissemination of knowledge, publication of documents
- Training, as part of the project implementation strategy, and to ensure its sustainability
- Research designed in support of project implementation or to provide actionable data

ALIPH may finance symposia and publications when the expected impact and added value of the action is demonstrated by the applicant. ALIPH will finance in priority direct project costs. Administration costs should not exceed 10% of the total budget for the project. When possible, purchased equipment should be transferred to the main beneficiary of the project.

**Selection criteria**

To ensure the eligibility of your project, it should meet the following overarching criteria: **relevance, quality, feasibility & sustainability.**

**Relevance** includes the following requirements:

- **Level of threat or existing damages:** Applicants must demonstrate that the targeted heritage is threatened or damaged due to conflict. The conflict-related event leading to threats or damages must be clearly underlined.
For actual damages, pictures will be required. For imminent threats, a description of the situation will be needed, and press articles or a local statement may be useful to illustrate the situation and conditions on the ground.

- **Compliance with the needs on the ground:** Your project must be a response to identified and documented needs.

- **Relevance to local populations, communities and governing institutions:** Your project must comply with the wishes of local populations, communities and/or institutions. ALIPH strongly advises that project leaders inform local authorities and stakeholders of their project. Appropriate authorizations must be provided in the grant application.

- **Complementary with other initiatives:** Please avoid duplications with existing initiatives. If similar projects already exist or are in development, you should demonstrate how your action is complementary.

**Quality** includes the following requirements:

- **Scientific rationale:** Your project must rely upon solid considerations based on supporting scientific evidence.

- **Technical appraisal:** The solution you have chosen to implement to protect heritage must be built on assessments, taking into account technical needs and considerations. For instance, your project should be appropriately engineered, follow recognized standards, and the proposal encompass the necessary material inputs and utilities.

- **Budgetary realism:** ALIPH will pay great attention to the value for money of the project. For each item of the budget, cost-effectiveness should be a key factor. For work carried out by third parties or contractors please provide quotes.

- **Sustainable outcomes:** Your project should be conceived to generate long-term results.

**Feasibility & sustainability** include the following requirements:

- **Financial suitability and sustainability:** Your organization must have the financial capacity to lead and implement the project and have financial provision to start the project. Exceptions can be made for specific and urgent situations of confirmed extreme emergency. It also means your project should be financially sustainable and the long-term results should not rely on further funding from ALIPH. If funds are needed for the continuation of the outcomes, your proposal should include options for future funding.

- **Understanding of local reality:** Your project must be based on realistic knowledge of the situation on the ground including from a security perspective. You must either be based in the country/region of the project or be able to rely on a strong partnership with a local institution. Please demonstrate how risks will be mitigated.

- **Buy-in of stakeholders:** Any group or institution concerned by the outcomes of your project should be informed and should agree with its implementation.

- **Involvement of local institutions and/or communities:** Local institutions and/or communities should support and encourage the project. They may also take part in the project when possible. Projects implementing local participation will be encouraged.
Reporting

The requested reports shall be thorough and include regular progress reports, and a complete final report. The reports’ schedule will be determined in the grant agreement. They must demonstrate that the funds were spent in accordance with the project proposal.

The reports must include (but not be limited to) the following elements:

<table>
<thead>
<tr>
<th>Progress report</th>
<th>Final report</th>
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<tbody>
<tr>
<td>Stage and evolution of project implementation</td>
<td>Summary of activities, aims, impacts</td>
</tr>
<tr>
<td>Modifications of the timeline or expenditure</td>
<td>Evidence of completion &amp; impact</td>
</tr>
<tr>
<td>Newly identified risks</td>
<td>Assessment identifying challenges</td>
</tr>
<tr>
<td>Current state of expenditure</td>
<td>Financial report</td>
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Your reports must be as thorough as possible, show the progress made, highlight the accomplishments but also identify the aspects that were less successful.

Evaluation

Your reports must include an evaluation that demonstrates the impact of your project. The key element in this evaluation process is the selection of relevant indicators to measure and demonstrate how you achieved the objectives described in your proposal.

An indicator is a marker of the progress.

For example: to demonstrate that you have achieved the objective “involving local populations and communities” you could use the number of local visitors to the rehabilitated monument, and/or testimonies showing their support to this initiative.

The data you will collect during and at the end of the project can be of various natures and may include:

- Photographs or videos illustrating project activities (if applicable, before and after photographs can be efficient in showing the success of a project)
- Feedback from participants
- Participation statistics
- Changes observed in behaviors
- Produced material (inventory, architectural plans, etc.).